



CITY OF SALEM, MASSACHUSETTS
PARKS, RECREATION & COMMUNITY SERVICES
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KIMBERLEY DRISCOLL
MAYOR

PATRICIA O'BRIEN
DIRECTOR

Park Donation Request Form

Name: _____ Date: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

I would like to donate an item to be placed in a park or open space.

- ___ Standard Cardinal Bench for a park/playground (\$900)
- ___ Classic Series Bench at Salem Common or within Historic District (\$1,950)
- ___ Picnic Table (\$1,400)
- ___ Tree Dedication (price to be determined)

Preferred Location: _____

Alternate Location: _____

Text for Plaque

(Plaque will be printed in all uppercase: limited to 23 characters per line Cardinal, 14 characters Classic)

Line 1 _____

Line 2 _____

Line 3 _____

Line 4 _____

Initial:

- ___ The City of Salem reserves the right to remove benches that are not in good repair
- ___ The City of Salem is not responsible for damaged or vandalized benches
- ___ Wreaths, flowers or other items attached to benches is not allowed and will be removed
- ___ Location will be designated by the Superintendent to ensure all parks are equally enjoyed

I would like to make a donation in the amount of \$ _____ for renovation or repairs at a park or open space.

Location desired for renovation or repair _____

Specific item/feature of interest _____

Office Use Only

Date Request Received _____ Location _____ Customer Contacted _____

Amount Paid _____ Date Paid _____ Superintendent's Approval _____ Date Completed _____

